

DPC TIME LIMITE

No.ES2/37000/2015/DHS

Directorate of Health Services
Thiruvananthapuram. Dated.29/05/2015

From,
Directorate of Health Services

To,
All District Medical Officers (H)

Sir
Sub:-Estt-HSD- DPC(L)- Preparation of select list of the District
Ophthalmic Co-ordinator -request of Confidential Report -reg:-

Ref:- Note No.EF4/28656/2015/DHS Dt.29/04/2015

You are requested to obtain and forward the annual Confidential Reports during the years 2012, 2013 and 2014 in respect of the following Senior Optometrist who are working in your district.

Sl No	Rank No	Name	Remarks
1	88	Beena.V	CR available from 2012 and 2013
2	91	Sulochana.K.S	
3	92	Subhash.K.S	CR available from 10/04/12 to 31/12/12
4	93	Rajila Beevi.J	
5	94	Shamy Varghese	C.R available from 6/6/14 to 31/12/14
6	95	Shaija.P.S	C.R.available from 1/1/12 to 31/12/12
7	96	S.Leena	

The following details are also to be furnished along with the Confidential Report

- 1 Self assessment for each year.
- 2 A copy of order declaration of probation in the cadre of Senior Optometrists
- 3 Details of LWA availed.
- 4 Details of disciplinary action if any.

The personal Telephone Number of the incumbent should be noted in the top of the Confidential Report.

Confidential Report should be submitted to this office by messenger on or before 15/06/2015 so as to convene the DPC urgently.

Yours faithfully


For Director of Health Services