

Annexure – C

**Proforma for preparation of Seniority List of JPHN Gr. II in Health Services**  
**Department as on 01.01.2011 TO 31.12.2013**

**I General Details**

- a. Name (In Capital) :
- b. PEN Number :
- c. Designation :
- d. Present Station with District :
- e. Date of Birth :
- f. Qualification (General and Technical) :

**II. Appointment details :-**

- a. PSC Advice No & Date :

(If more than one PSC appointment, the last PSC Advice No & Date should be noted, copy of advice should be attached)

- b. District
- c. Appointment Order No. and Date. :  
(Copy of order should be attached)

**III. Service Details :-**

- a. Date of joining in the entry cadre :
- b. Whether availed extension of joining time, :  
if so
  - i. Period :
  - ii. Date of Joining duty :  
(Attach copy of order)
- c. whether probation declared, if so :
  - i. Order No with date & Date of effect :  
of probation  
(copy of order should be attached)

**IV. Whether availed Inter District Transfer, If so**

**a. Order No & Date :**

**b. District which transfer :**

**c. Date of joining in the new district :**

**V. Details of LWA if any :-**

**a) Period of LWA :**

**b) Sanction Order No. and Date :**

**c) Purpose :**

**d) Date of rejoining after LWA :**

**VI. Mobile No of the incumbent :**

**VII. Phone No of the Present Institution :**

**VIII. Mobile No. of the section clerk (CHC/PHC):**

**IX. Any other relevant information :**

**Date:**

**Signature of the incumbent**

**Certified that the service particulars furnished above are verified with respective service register and relevant records and found correct.**

**Signature of Head of Institution**

**Counter Signature of DMO(H)**