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Last Date: 10/11/21



### Call for nominations

#### Chief Ministers Awards for Innovation in Public Service 2019 & 2020

Nominations are invited for the awards by the Government of Kerala for Innovations in Public Policy from Government Departments, Local Governments, Community Development Societies of Kudumbasree, Public Sector Units/Autonomous Bodies under the Government and from Non Government Organisations. The Awards for the year 2011, 2012, 2013, 2014, 2015, 2016 & 2017 have already been declared. Separate nominations are expected for the years 2019 & 2020.

#### Award Categories

There are 4 Award categories

- Public service Delivery
- Personnel Management
- Procedural Interventions
- Developmental Interventions

#### Award Benefits:

Each award includes a Citation and Cash prize of Rs. 5,00,000 for the Department/Agency, for the furtherance of the award winning initiative and Certificates to the members/participants of the Award Winning Initiatives.

#### SELECTION PROCEDURE

The Selection Process will have the following steps:

1. Shortlisted nominations will have to be presented online or in person before the Jury.
2. Recommendations of the awards by the Jury will be made to Government. The decision of the Jury will be final.

#### ELIGIBLE INSTITUTIONS

Government Departments  
 Local Governments  
 Community Development Societies, SHG's & Neighbourhood Groups.  
 Public Sector Units/Autonomous Bodies under Government  
 Non Government Organisations

.2.

**APPLICATION FORMAT & ENCLOSURES**

Please provide the information (bullet points) as far as possible with attachments in the suggested format.

- Short description and background ( programme initiative, its priorities and purposes, the strategies adopted for its implementation, innovative methods used, period of implementation, exceptional achievements and resulting outcomes, positive changes and impact, sustainability and most importantly, the nature and role of involvement and contribution by the nominees) of the project on which you are nominating the Dept. (Maximum 500 words)
- Brief description of the key persons who are/were involved in this project.
- Achievement of the project/outcome of the project (maximum 500 words)
- Steps initiated in sustaining the practice , possibility of up scaling and disseminating the success outcomes may be detailed.

**Important Points:**

- a) The initiative/project should have been in successful implementation for at least one year, as on the date of nomination.
- b) Printed booklets, video films, supplementary material on CDs, press clippings, photographs, reference letters, photo copies of certificates/recognitions etc. could be attached with the nomination.
- c) The innovation should have been in operation for at least one year as on 31.3.2019 & 31.3.2020.

**ADDRESS FOR SENDING NOMINATIONS**

Proposals in 3 copies each may be mailed by registered/speed post, directly to the following address so as to reach us on or before **10.11.2021**. Please inscribe "CM's Award for Innovation" on the cover.

The Director  
Institute of Management in Government (IMG)  
Vikas Bhavan P.O.  
Thiruvananthapuram-695 033

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## Government of Kerala

Kerala State Award for Innovations in Public Service 2019 & 2020

### Nomination Form

1. **Category under which the nomination is being made [please tick (✓) only one option]**
  - Public service Delivery
  - Personnel Management
  - Procedural Interventions
  - Developmental Interventions
2. **Details of Institutions nominated:**
  - a) Name of the Agency (in full)
  - b) Department/institution where the initiative was implemented
3. **Nominating institution:**
  - a) Name of the official authorized to nominate (Dr./Mr. Ms.)
  - b) Name of the institution
  - c) Designation
  - d) Complete postal address with Pin Code
  - e) Contact details (Phone & Fax Nos., e-mail ID, mobile Nos.)
4. **Please furnish the details about the initiative, strictly under the subheads, prescribed below: (The entire description and narration should not exceed ten one side A4 size pages)**
  - Initiative – its background, reasons for project initiative and the period/duration
  - Purpose & priorities of the initiative
  - Strategies adopted/mode of transformation with details of role of various stakeholders
  - Outcomes i.e. impact/benefits resulting from the project, for example



- Reduced time for delivery of services
- Positive beneficiary feedback
- Marked improvement in measurable indicators of services
- Simplified procedures
- Replicability and sustainability of the initiative
- Integration into the governments activities
- Financial benefits, if any

(A comparative analysis of the key result areas, key performance indicators and other socio-economic impact parameters, before and after the implementation of the initiative is desirable).

- Highlights/features of the initiative, for example:
  - *Transparency and stakeholder participation*
  - *Innovativeness of the initiative and its replicability/scalability*
  - *Increased efficiency & effectiveness in outcomes*
  - *Sustainability of the initiative*
  - *Facets of good governance demonstrated by the initiative*
  - *Systemic improvement in service*
  - *Improved accountability and responsiveness*
  - *Public acceptability*

5. Has the outcome or impact of the initiative been audited or evaluated by any independent agency for reality check of the realized benefits vis-a vis those envisaged?

YES/NO

6. Was/ Were this initiative or institution/winner of any other Award instituted by any other National/International organization including those from India? (If Yes, please provide brief details thereof, in not more than 100 words)

7. Signature of the team leader with address who executed the initiative:

8. Signature of the recommending Officer

Name & Address :

Designation with Seal:

Date