

Urgent

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04.03.2020*

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10248



GOVERNMENT OF KERALA

Abstract

Health and Family Welfare Department - Health Conferences at different levels i.e., Sub Centre Conference, Primary Health Centre Conference, Block Level Conference and District Medical Officer Conference - Rearranged - Orders issued.

HEALTH AND FAMILY WELFARE (M) DEPARTMENT

G.O.(Rt)No.217/2020/H&FWD Thiruvananthapuram, Dated 29/01/2020.

ORDER

Government are pleased to rearrange health conferences at different levels i.e., Sub Centre Conference, Primary Health Centre Conference, Block Level Conference and District Medical Officer Conference as per annexure attached superseding all existing orders, rules and guidelines.

(By order of the Governor)

DILIP. C.D.

DEPUTY SECRETARY

To

- The Director of Health Services, Thiruvananthapuram
- The Commissioner, Rural Development, Thiruvananthapuram
- The Principal Director, LSGD, Thiruvananthapuram
- The Director, Panchayat, Thiruvananthapuram
- The Director, Urban Affairs, Thiruvananthapuram.
- The Principal Accountant General (A&E/Audit) Kerala, Thiruvananthapuram
- Stock File/Office Copy

Forwarded /By order

Hani

Section Officer

ഭരണസ്മരണ നം. 04M4-10248/20/ആ.വ.ഡ. തീ. 07/02/2020.

ഉത്തരവ് അറിയില്ലെടുക്കുവാൻ എല്ലാ ജില്ലാ മെഡിക്കൽ ഓഫീസർമാർക്കും അയക്കുന്നു.

To, Website (Official)

*2/2/20
For DHS*

RE- ARRANGEMENTS OF HEALTH CONFERENCES

I. Sub centre Conference :

- First Working Day of the Month

Participants : All ASHA workers under Sub centre, JHI, JPHN

Time : 2pm to 4pm

AGENDA

- Analysis of Data

1. Communicable Disease : Case survey new case detection and reporting, contacts, treatment given/ referred, vector survey activities done in the area, death, awareness classes, IEC
 2. Non Communicable Diseases : New cases detected, data collection and reporting, Cases Treated/Referred, Bed ridden, death, Activities/ Awareness/IEC for enhancing NCD Activities.
 3. RNTCP : New cases identified based on 4 symptoms for TB case survey. Cases Treated/Referred/Death, Activities/Awareness/IEC for the public.
 4. Leprosy: New cases identified from general public. No. of Confirmed cases/referred. Activities/Awareness/IEC for the public.
 5. Mental Health Programme : Based on PHQ9 format to identify new cases/Suicides/Alcoholics/Adolescent issues/ Family Members with mental illness.
 6. NPCB : New cases Identify /Report/Referral.
 7. Hridayam Programme : Early detection/referral
 8. ANC : New EC/New ANC, Immunizations, High risk group
 9. Child Immunization : Drop outs, Follow-up of immunization, Nutritional Status.
 10. School Health Activities : Immunization, NLEP Survey, Health Education, COTPA Activities, Adolescent Health classes
 11. Anganwadi Activities : Nutrition/Growth chart, Mother's meeting, Adolescent group awareness, Out reach immunization.
- **FUND UTILIZATION AND PERFORMANCE**
 1. Ward Health Sanitation Fund
 2. LSG Fund

3. Total Sanitation Mission Fund.

- ACTION PLAN FOR NEXT MONTH.
- CONSOLIDATION OF SUB-CENTRE DATA.
- *Second working day -*

Entry and verification of data in ASHA Software, HMIS, RCH Portal, IDSP and NCD in Spread sheet from block to be done by JPHN/JHI/HI/LHI

II. PHC Conference

- **Fourth & Fifth Working days (One day each for each zone)**

Participants - All Health staff under PHC

Time- 2pm to 4pm

AGENDA

1. Verification of PHC wise data of previous month on various portals.
2. Analysis of reports on various programmes

PHC Medical Officer

- Communicable diseases increasing trend
- NCD Entry Through RCH Portal
- RNTCP New regimen.
- Monsoon Activities with Panchayat
- HMIS Data
- Plan fund review
- E- Health
- OP Details
- Death Reports (CD, NCD, Suicide, RTA, Early Death, Infant, Maternal)
- RMNCH+ A activities detailed preview
- Aardram (FHC)
- Aarogya Jagratha Activities
- Appreciations
- Important Days of the month and National Programmes

- Absentees of staff
- Staff Vacancy
- Newly Joined Staff
- Retirement
- Maternal Death
- Infant/Neonatal death
- CD Death
- CD Cases
- Low birth weight

RNTCP

- New Case Discussion (Weight, DM, Smoking, HIV)
- Defaulter/Retrieval Actions taken
- Nikshay Entry
- Sputum Referrals
- Daily Regim problems
- LFT Monitoring
- Pensions
- Contact survey
- Updation

CD- NVBDCP

- No. of cases in PHC
- Activities taken
- Source reduction
- Smear collection
- Health Education to Public
- Problems of dry day- Field Activities
- Fund Utilization – Plan fund.
- Special Programme Conducted in relation to CD Out break
- Weekly Activity Report (ADD, Dengue, Lepto, Scrub, Malaria, Hepatitis A, Hepatitis B, Chicken pox, Mumps, Typhoid)

- Vector study/Source reduction

No. of Vector Study Conducted

High Risk Area

Key Container

Major Source

Fever cases

Participants

NCD Reports

- New Cases
- No. of camps
- Health Education
- Foot screening and HRF detection
- Nephropathy Screening
- Retinopathy screening
- Availability of drugs
- Pass Book and Treatment card updation

Mental Health

Migrant Screening

- New Cases of CD
- Follow up Cases
- Fever Survey
- Immunization
- Blood Smear
- Sputum Referral
- Skin lesion

JHI/JPHN

- Name of PHC Area
- No. of Houses/ Population

- Area Visited
- Lapro Camp (No. of Cases, Institution to which referred, Mobility Support)
- Gender based violence
 - HI
- Concurrent and consecutive reporting of supervision
- Public Complaints
- Well Chlorination
- D&O Trade and Healthy Kerala
- Vary reports and activities of JHI
- Mapping of areas of residence of workers from other states.

LHI

- Concurrent and consecutive reporting of supervision
- RCH Portal
- PHC Report
- HMIS disparity/Hospital Details
- ANC
- AEFI
- Sterilization M/F
- ILR/DF
- Target and achievements of RCH

NLEP

- Early Detection
- Disability Prevention
- LCDC
- SPARSH
 - NPCB
- Reports
- Camps

- PHC Clinics/CME

COTPA Review

CLERK

- Fund Utilization details
- Updation of service book, Leave, Pension Book
- Others

LAB

- New cases
- Sputum Referral
- Blood Smear
- Waste Disposal/Disinfection
- Reagent stock/Other issues.

RBSK Nurses (School Health Nurse)

Immunization, NLEP Survey, Health Education, COTPA Activities, Adolescent Health classes

School Health

- Clean Water
- Sanitation
- Sources in premises
- Kitchen
- COTPA board
- Visitors book entry
- Green protocol
- No Plastic

PALLIATIVE CARE

- Individual cases
- Consolidated cases

- PMC meetings
- Vehicles
- Secondary care
- Support of field staff/ASHA/LSG

PHARMACY

- Drug position
- Slow moving drugs
- Condemnation
- Doxy/Oseltamivir/Oxygen
- Emergency drugs
- HER list
- KMSCL/ IHDB Purchase

FAIR & FESTIVAL OF THE MONTH

3. Generation of report from various portals and evaluation
4. Preparation of report for presentation in panchayath health Review
5. Fund utilization
 - Plan fund
 - NHM

Others

6. Action plan for next month to be prepared

III. Block level Conference

- Sixth and Seventh working days (one day for each zone)

Participants- MO(CHC), FHC MO, Supervisory Officers (HI, LHI,HS, PHN,) District Programme Officers

Time - 10 am to 4 pm

AGENDA

1. Verification and analysis of performance of each institution based on data from various portal and spread sheet shared from District.

BLOCK MO

- Communicable diseases increasing trend
- NCD Entry Through RCH Portal
- RNTCP New regimn.
- Monsoon Activities with Panchayat
- HMIS Data
- Plan fund review
- E- Health
- OP Details
- Death Reports (CD, NCD, Suicide, RTA, Early Death, Infant, Maternal)
- Aarogya Jagratha Activities
- Appreciations
- Important Days of the month and National Programmes
- Absentees of staff
- Staff Vacancy
- Newly Joined Staff
- Retirement
- Maternal Death
- Infant/Neonatal death
- CD Death
- CD Cases
- Low birth weight.

RNTCP

- New Case Discussion (Weight, DM, Smoking, HIV)
- Defaulter/Retrieval Actions taken

- Nikshay Entry
- Sputum Referrals
- Daily Regimen problems
- LFT Monitoring
- Pensions
- Contact survey
- Updation

CD- NVBDCP

- No. of cases in PHC
- Activities taken
- Source reduction
- Smear collection
- Health Education to Public
- Problems of dry day- Field Activities
- Fund Utilization – Plan fund.
- Special Programme Conducted in relation to CD Out break
- Weekly Activity Report (ADD, Dengue, Lepto, Scrub, Malaria, Hepatitis A, Hepatitis B, Chicken pox, Mumps, Typhoid)
- Vector study/Source reduction

No. of Vector Study Conducted

High Risk Area

Key Container

Major Source

Fever cases

Participants

NCD Reports

- New Cases
- No. of camps
- Health Education
- Foot screening and HRF detection
- Nephropathy Screening
- Retinopathy screening
- Availability of drugs
- Pass Book and Treatment card updation

Mental HealthMigrant Screening

- New Cases of CD
- Follow up Cases
- Fever Survey
- Immunization
- Blood Smear
- Sputum Referral
- Skin lesion

JHI/JPHN

- Name of PHC Area
- No. of Houses/ Population
- Area Visited
- Lapro Camp (No. of Cases, Institution to which referred, Mobility Support)
- Gender based violence

HI

- Concurrent and consecutive reporting of supervision
- Public Complaints
- Well Chlorination

- D&O Trade and Healthy Kerala
- Verify reports and activities of JHI
- Mapping of areas of residence of workers from other states.

LHI/LHS

- Concurrent and consecutive reporting of supervision
- RCH Portal
- PHC Report
- HMIS disparity/Hospital Details
- ANC
- AEFI
- Sterilization M/F
- ILR/DF
- Target and achievements of R_cCH

NLEP

- Early Detection
- Disability Prevention
- LCDC
- SPARSH

NPCB

- Reports
- Camps
- PHC Clinics/CME

COTPA Review

CLERK

- Fund Utilization details
- Updation of service book, Leave, Pension Book
- Others

LAB

- New cases
- Sputum Referral
- Blood Smear
- Waste Disposal/Disinfection
- Reagent stock/Other issues.

RBSK Nurses (School Health Nurse)

Immunization, NLEP Survey, Health Education, COTPA Activities, Adolescent Health classes

School Health

- Clean Water
- Sanitation
- Sources in premises
- Kitchen
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- Visitors book entry
- Green protocol
- No Plastic

PALLIATIVE CARE

- Individual cases
- Consolidated cases
- PMC meetings
- Vehicles
- Secondary care
- Support of field staff/ASHA/LSG

PHARMACY

- Drug position
- Slow moving drugs
- Condemnation
- Doxy/Oseltamivir/Oxygen
- Emergency drugs
- HER list
- KMSCL/ IHDB Purchase

FAIR & FESTIVAL OF THE MONTH

2. Generation of report from various portals and evaluation
3. Preparation of report for presentation in panchayath health Review
4. Fund utilization

Plan fund

- NHM
- Others

STS/NMS

- Discussion on their programmes
- Data Analysis

OPTOMETRIST

- Area given
- No. of patients seen
- New cases detected
- How many referred

5. Action plan for next month to be prepared

IV. DMO Conference

- Eighth working Day

Time: 10 am to 4 pm

Participants: Block MO, Superintendent of major institutions, District Programme Officers, DMO, DNO, DLO, CDPO, NHM Officers

AGENDA

- Verification and analysis of performance of blocks based on data in the portals and spread sheets given from State.
- Discussion on new disease cases activities done, death reportings, and all programmes to be reviewed and data analysis.
- Fund utilization to be discussed.
- Action plan for next month.