

Proforma for preparation of Seniority List of Assistant Surgeons (Dental)  
who have been working in Health Services Department as on 31.12.2023

I General Details

- a. Name (In Capital) :
1. Malayalam
2. English
- b. PEN :
- c. Date of Birth :
- d. Designation :
- e. Qualification
- f. Present Station with District :

II. Joining Details :-

- a. PSC Advice No.& Date :
- (Copy should be attached)
- b. Appointment order No.& Date :
- (Copy should be attached)
- c. Whether availed joining time extension :
- d. If answer is yes as per 'c' furnish order No & Date(copy of the order should be attached)
- e. Date of joining duty as Assistant Surgeon (Dental) :
- (RTC should be attached)

III Details of LWA if any :-

- a) Period of LWA :
- b) Sanction Order No. and Date :  
(Copy of the order should be attached)
- c) Purpose of LWA :
- d) Date of rejoining after LWA :  
(RTC should be enclosed)

IV a. Probation declaration order no.& Date in the  
cadre of Assistant Surgeon(Dental)

- b. Effective date of declaration of Probation :
- c. If not declared the probation, furnish the reason :

V. Other details

- a. Mobile No of the incumbent :
- b. Phone No of the Present Institution :
- c. Any other relevant information :

Date:

Signature of the incumbent

Signature of Head of Institution

Counter Signature of DMO(H)