

From

The Director of Health Services
Thiruvananthapuram.

To

The District Medical Officer (Health)
Thiruvananthapuram, Kollam, Pathanamthitta,
Alappuzha, Kottayam, Idukki, Ernakulam,
Thrissur, Malappuram, Palakkad, Kozhikode,
Wayanad, Kannur, Kasargod.

Sir,

Sub:- HSD – Audit Monitoring Committee meeting held on 10.02.2012 - Minutes
forwarding – reg.

Ref:- nil.

I am forwarding herewith a copy of the Minutes of the Audit Monitoring Committee Meeting held on 10.02.2012 for information and necessary action. An action taken report on each decision taken on the meeting should be furnished before attending the next Audit Monitoring Committee Meeting on 09.03.2012.

Yours faithfully,


For DIRECTOR OF HEALTH SERVICES

Copy to:-

1. The Additional DHS, FW / Planning / Vigilance / Medical
2. All the Participants
3. The Superintendent / Store Officer/State Health Transport Officer, GMS / MSA / FWC/PLA/PLB/MC/HT/CPC/MSP/O&M Sn.(You are requested to furnish the action taken statement on relevant points pertaining to your department on 08.03.2012)
4. File / Stock file.

MINUTES OF AUDIT MONITORING COMMITTEE MEETING
HELD ON 10.02.2012

Sub :- Audit Monitoring Committee Meeting held on 10.02.2012.

Venue :- Conference Hall of the Directorate of Health Services, Thiruvananthapuram.

As per the direction of the Government, it is decided to conduct an Audit Committee Meeting at Department level on the 10th of every month. As such the meeting for February 2012 was held on 10.02.2012.

The meeting commenced at 11 am, headed by the Senior Administrative Officer. Both the Senior Administrative Officer and the Senior Finance Officer gave a brief description regarding the importance of the meeting and directed to discuss the decisions and action taken in the light of the previous Audit Monitoring Committee Meeting. The representatives presented the status report including the figures of pending Paras of both AG and DHS. The Committee evaluated that the Audit Monitoring Committee Meeting enabled a lot in alleviating the number of pendency.

The following Officers attended the Meeting.

1. Sri. George Thomas. K	Senior Administrative Officer	DHS Office
2. Sri. Jacob Koshy	Senior Finance Officer	DHS Office
3. Smt. Lakshmi Raghunathan	Finance Officer	DHS Office
4. Sri. P. Vijayakumar	Senior Superintendent	DHS Office
5. Sri. Muraleedharan Nair	LDC	DHS Office
6. Sri. Praveen Ganesh	LDC	DHS Office
7. Smt. Deepa. K.V	LDC	DHS Office
8. Sri. Mohanan R	UDC	DHS Office
9. Sri. Krishnaraj	Store Officer	DHS Office
10. Sri. Sasikumar. C.G	Senior Superintendent	DMO(H) Pathanamthitta
11. Sri. Biji. C. Mathews	UDC	DMO(H) Pathanamthitta
12. Sri. Mohanan. P.P	Head Clerk	DMO(H) Kasargod
13. Sri. Girish Kumar.P	UDC	DMO(H) Kasargod
14. Sri. V. Gopakumar	Senior Superintendent	DMO(H) TVPM
15. Sri. M. Sasikumar	Senior Superintendent	DMO(H) Alappuzha
16. Sri. John Philip	UDC	DMO(H) Alappuzha
17. Sri. C. Gangadharan	Senior Superintendent	DMO(H) Wayanad
18. Sri. V. Balachandran	Senior Superintendent	DMO(H) Palakkad
19. Sri. P. Raveendran	UDC	DMO(H) Palakkad

20. Smt. G.S. Lekha	UDC	DMO(H) TVPM
21. Sri. K. Sasidharan	UDC	DMO(H) Kozhikkode
22. Sri. P. Sivadasan	Senior Superintendent	DMO(H) Kozhikkode
23. Sri. Premadas. T.G	Senior Superintendent	DMO(H) Trissur
24. Sri. Ganesan. R.K	Junior Superintendent	DMO(H) Kannur
25. Sri. N. Manoj Kumar	UDC	DMO(H) Kannur
26. Sri. S. Prasobhanan	Senior Superintendent	DMO(H) Malappuram
27. Sri. V. Krishnakumar	UDC	DMO(H) Malappuram
28. Sri. T.K. Sudhakaran	Senior Superintendent	DMO(H) Idukki
29. Sri. Sarad Kumar. M.K	LDC	T.H. Peravoor, Kannur
30. Smt. Leelavathy Amma	Senior Superintendent(Audit)	DMO(H) Ernakulam
31. Sri. Tom Bessy.T. George	Senior Superintendent	DMO(H)Kottayam
32. Sri. V. Jose	LD Clerk (HG)	DMO(H) Kollam
33. Sri. Rajendra Pillai	UDC	DMO(H) Kollam

Discussions and Decisions

1. The participants from the District Medical Officers of Health informed the details of files transferred to DME and Food Safety. The remaining institutions may take immediate steps to transfer the files for alleviating the number of pendency.
2. The CPC section of this Directorate issued consolidated list showing the details of substandard drugs reported from various DMS. All DMO(H) are requested to take further action in regarding such audit objections.
3. The representatives from DMOH wanted to know status of furnishing proposal to Government in writing off trivial audit objections. The Finance Officer informed that proposal will be furnished soon.
4. The Audit Monitoring Committee evaluated that time delay in issuing NLC creates the number of pendency and number of cases. Those who filed petitions claimed 12% interest for their pensionary benefits. The AMC evaluated that the lack of timely internal audit is the main reason for this. Hence internal audit should be done in proper time.
5. The officers attended the AMC meeting commented that several audit objections are pending regarding local purchase. The officers remarked that the existing financial power delegated to DMO(H) is not sufficient to purchase even a box of paracetamol. Hence proposal must be furnished to Government for enhancing financial power of local purchase.
6. The AMC evaluated that FW audit is pending in several Districts. As a result the issuing of NLC to the concerned is pending. Hence FW section is to take initiative steps to conduct and strengthen FW audit.

7. The Audit Monitoring Committee evaluated that the prescribed Recovery Adalath has not achieved its deserved success. All District Medical Officers (Health) are instructed to carry out Recovery Adalath as recommended for reducing the number of pendency.
8. The officers attended who the AMC said that NRHM has issued medicines and equipments in many institutions without indent. Thus medicines and equipments are idling in many institutions. The officers in the AMC evaluated that equipments are idling due to the lack of proper maintenance. Earnest efforts should be taken for the good functioning of these equipments. PLA section should take initiative steps to Government for dropping such audit objections.
9. The AMC evaluated that audit replies are not furnished in time from certain institutions of Wyanad and Kozhikode districts. This should be viewed seriously. Audit replies must be furnished timely.
10. The officer who attended from DMO(H) Palakkad requested the procedure for changing the ownership of the ambulance purchased by HMC in the ownership of Medical Officer. The SHTO suggested to forward the copy of the approved decision of the HMC along with the duly filled form No. 29.
11. The officer who represented District Medical Officer of Health Thrissur said that certain medical officers in that district are not getting their NLC due to the audit objection of AG. As per Government direction they were willing to serve at a time in their obligated duty and the programme SNEHITHAN/ SNEHITHA sponsored by NRHM. The AG objected the receipt of remuneration from both wings at a time. Specific Government order is required for dropping such objection.
12. The audit objections regarding with the fixation of re-trospective promotion and grade re-option in respect of JPHN is being examined thoroughly. Necessary directions will be issued in this regard from the Directorate shortly.

After the evaluation of district-wise progress and discussion, the representatives were directed to strengthen internal audit. The meeting concluded at 1.30 pm.

Next Audit Monitory Committee will be held on 09/03/2012 at 11 am in the Conference Hall of the Directorate.

Sd/-

DR. P.K. JAMEELA

DIRECTOR OF HEALTH SERVICES

// Forwarded//


SUPERINTENDENT