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**GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF NE REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS, SHILLONG-793003.**

NO. NEC/ADM/100/81 Vol. IV

Dated : Shillong, the 16th November, 2016.

To

As per list.

P-1049234

Subject :- Advertisement/Vacancy Circular for 1(one) post of Adviser (Health), in the North Eastern Council Secretariat, Nongrim Hills, Shillong – 793003, on deputation (including short term contract) basis.

Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No. NEC/ADM/100/81 Vol. IV Dated: Shillong, the 16th November, 2016 for the above mentioned posts proposed to be filled up on deputation basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the Director (Admn.) within 60 days from the date of publication of the advertisement in the Employment News.

Yours faithfully,

Encl: As above.


(E. Swer)

Director (Admn.)

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**GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF N.E. REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS, SHILLONG-793003**

Advertisement No.NEC/ADM/100/81 Vol. IV Dated, Shillong, the 16th November, 2016.

The North Eastern Council Secretariat is looking for the services of a suitable officer for filling up the post of **Adviser (Health) on deputation (including short term contract)** basis. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's O&M No.6/8/2009-Estt.(Pay-II) dt.17.06.2010 as amended from time to time. Cadre authorities/Heads of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on selection so as to reach the undersigned **within 60 days** from the date of publication of this advertisement in Employment News. The details of post, eligibility criteria, job requirement, age limit, qualification and experience required for the post are indicated in **Annexure-I** below. The Application Forms/Curriculum Vitae Proforma (**Annexure-II**) and other necessary details the candidates are advised to visit and download from the NEC Website <http://necouncil.gov.in>.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in prescribed format – Annexure-II duly completed, signed by the candidate and countersigned by the Cadre/Appointing authority.
2. Xerox copies of ACRs for the last five years duly attested on each page by an officer of the rank of Under Secretary or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.



(E. Swer)

Director (Admn.)

Director (Admn)
North Eastern Council
Gov. of Assam, Shillong

1. One post of **Adviser (Health)** in the pay scale of Rs.18,400-500-22,400/- (5th CPC)/PB-4 Rs.37,400-67,000/- GP Rs.10,000/- (6th CPC). Revised to Level 14 of Pay Matrix of 7th CPC.

<p>Eligibility criteria :</p>	<p>Deputation (including short term contract) Officers under the Central Government or State Government or Union Territories or Recognised Research Institutions or Universities or Public Sector Undertakings or Statutory or Semi Government or Autonomous Organisations :</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or (ii) having three years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.14,300-18,300/- (5th CPC) /PB 4 Rs.37,400 -67,000/-GP Rs.8,700 (6th CPC) revised to level 13 of Pay Matrix of 7th CPC or equivalent in the parent cadre or Department; or (iii) having eight years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.12000-16,500/- (5th CPC)/ PB 3 Rs.15,600-39,100/- GP Rs.7,600/- (6th CPC) revised to level 12 of Pay Matrix of 7th CPC or equivalent in the parent cadre or Department; or (iv) having thirteen years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.10,000-15,200/- (5th CPC)/ PB 3 Rs.15,600-39,100/- GP Rs.6,600/- (6th CPC) revised to level 11 of Pay Matrix of 7th CPC or equivalent in the parent cadre or Department; and</p> <p>(b) Possessing the following educational qualifications and experience: (i) Recognised medical qualifications included in the First schedule or Second Schedule or Part II of the Third Schedule (other than licentiate qualifications) to the Indian Medical Council Act, 1956 (102 of 1956). Holders of educational qualifications included in Part-II of the Third schedule should also fulfill the conditions stipulated in sub-section (3) of Section 13 of the Indian Medical Council Act, 1956 (102 of 1956). (ii) Post Graduate Degree or Diploma mentioned in Schedule VI of Central Health Service or equivalent; (iii) 16 years' standing in Medical profession including five years' administrative experience. (Period of deputation or contract including period of deputation or contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government, <u>shall ordinarily not exceed five years.</u> The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding <u>56(fifty six)</u> years as on the closing date of receipt of applications).</p>
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NOTE: The Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

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Job requirement :

- (a) To advise Secretary, North Eastern Council in taking up comprehensive programmes in the region connected with the health and educational programmes.
- (b) To formulate the on-going health projects and schemes in the region under the North Eastern Council Secretariat and such projects and schemes being implemented in different states.
- (c) To assist the State Governments of the Region in all matters pertaining to these fields or activities.

CURRICULUM VITAE PROFORMA

- 1. Name and address(in block letters) :
- 2. Date of birth (in Christian era) :
- 3. Date of retirement under Central / State Govt. rules. [The rules as applicable are to be specified]
- 4. Educational qualifications. :
- 5. Whether educational and other qualifications required for the post are satisfied(if any qualification has been treated as equivalent to the one prescribed' in the rules, state the authority for the same).

Qualification/ experience required

Qualification/experience possessed by the officer

- Essential:
- 1.
 - 2.
 - 3.

- Desired:
- 1.
 - 2.

- 6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- 7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institution/ Orgn:	Post held	From	To	Scale of pay and basic pay	Nature of duties. (in details)

- 8. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent. :
- 9. In case the present employment is held on deputation/contract basis, please state. :
 - (a) The date of initial appointment. :
 - (b) Period of appointment on deputation/contract.
 - (c) Name of the parent office/organisation to which you belong.

10. Additional details about present employment :
Please state whether working under
(indicate the name of your employer
against the relevant column).
 - (a) Central Govt.
 - (b) State Government.
 - (c) Autonomous Organisations
 - (d) Government Undertakings.
 - (e) Universities.
 - (f) Others.

11. Please state whether you are working in the same :
Department and are in the feeder grade or
feeder to feeder grade.

12. Are you in Revised Scale of pay ? :
If yes, give the date from which the
revision took place and also indicate the
pre-revised pay scale.

13. Total emoluments per month now drawn. :

14. Additional information, if any, which you :
would like to mention in support of your
suitability for the post. (This among other
things may provide information with regard
to (i) additional academic qualifications
(ii) professional training and (iii) work
experience over the above prescribed in the
Vacancy Circular/Advertisement).
(Note: Enclose a separate sheet,
if the space is insufficient)

15. Please state whether you are applying for :
deputation (ISTC)/ Absorption/Re-employment
Basis. (Officers under Central/State Governments
are only eligible for "Absorption". Candidates of
non-Government Organisations are eligible only
for "Short Term Contract").

16. Whether belongs to SC/ST. :

- 17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special project (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the Professional bodies/ institutions /societies and (iv) any other information.
(Note : Enclose a separate sheet if the space is insufficient).

Additional Information

- 18. Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract'
- 19. Pay scale/Pay Band with Grade Pay of the present post held
- 20. If Pay scale/Pay Band with Grade Pay in Sl. no. 19 above is not that of the substantive post held (i.e. that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/ Pay Band with Grade Pay).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____

Signature of the candidate

Address _____

Countersigned

(Employer with Seal)

CADRE CLEARANCE CERTIFICATE

In the event of the selection of Shri/Smti _____
He/she will be relieved to join the post of Adviser (Health) in the North Eastern Council
Secretariat, Shillong on deputation (including short term contract) basis.

Signature:
Designation of
Competent Authority

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against
Shri/Smti _____.

Signature:
Designation of
Competent Authority

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on
Shri/Smti _____ during last 10 years.

Signature :
Designation of
Competent Authority.

INTEGRITY CERTIFICATE

Service particulars of Shri/Smti _____
have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:
Designation of
Competent Authority

List of addresses :-

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1. All Ministries/Departments of Govt. of India.
2. The Secretary, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.
3. Jt. Secretary (NE), Government of India, Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi – 110011.
4. Director (NEC), Ministry of DoNER, Govt. of India, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi-110011.
5. The Chief Secretary to the Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur, Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Madras/ Govt of Karnataka, Bangalore/ Govt. of Kerala, Tribandrum/ Govt. of Jammu & Kashmir, Srinagar/ Govt of Uttar Pradesh, Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttarakhand, Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Portblair/ Govt of Lakshadweep, Kavarati/ Govt of Dadra and Nagar Haveli, Silvassa/ Daman and Diu, Daman/ Puducherry, Pondicherry.
6. The Commissioner and Secretary/Secretary of Health, to the Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur, Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Madras/ Govt of Karnataka, Bangalore/ Govt. of Kerala, Tribandrum/ Govt. of Jammu & Kashmir, Srinagar/ Govt of Uttar Pradesh, Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttarakhand, Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Portblair/ Govt of Lakshadweep, Kavarati/ Govt of Dadra and Nagar Haveli, Silvassa/ Daman and Diu, Daman/ Puducherry, Pondicherry.
7. The Director of Health, Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur, Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Madras/ Govt of Karnataka, Bangalore/ Govt. of Kerala, Tribandrum/ Govt. of Jammu & Kashmir, Srinagar/ Govt of Uttar Pradesh, Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttarakhand, Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Portblair/ Govt of Lakshadweep, Kavarati/ Govt of Dadra and Nagar Haveli, Silvassa/ Daman and Diu, Daman/ Puducherry, Pondicherry.

8. Secretary, Health & Family Welfare Department Government of Assam, Dispur, Guwahati – 781006.
9. Director of Medical Education, Government of Assam, Housefed Complex, Dispur, Guwahati – 781006.
10. Principal, Guwahati Medical College, Guwahati – 781032.
11. Principal, Assam Medical College, Dibrugarh.
12. Principal, Silchar Medical College, Silchar.
13. Director, Dr. B. Boroah Cancer Institute, Gopinath Nagar, Guwahati – 781016.
14. Director, Regional Institute of Medical Sciences, Imphal 795001.
15. Director, LGB Regional Institute of Mental Health, Tezpur – 784001.
16. Medical Director, Naga Hospital, Kohima – 797001.
17. Principal, Tripura Government Medical College Agartala – 799001.
18. Commissioner and Secretary Health & Family Welfare Department Government of Arunachal Pradesh/Manipur/Meghalaya/Mizoram/Sikkim/Tripura.
19. Deputy Director (Admn.), North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences(NEIGRIHMS), Shillong,. Director's Block, Mawdiatgdiang, Shillong – 793018, Meghalaya.
20. PSA/SA, NIC-NEC, NEC Secretariat Shillong. It is requested to upload the advertisement in the NEC Website.

(E. Swer)

Director (Admn.)
Director (Admn.)
North Eastern Council
Govt of Assam