



**DIRECTORATE OF HEALTH SERVICES**

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No. MSA 2 – 71184/2016/DHS.

Dated: 23.09.2016.

From

The Director of Health Services

To

The District Medical Officer of Health,  
Thiruvananthapuram/Kollam/Pathanamthitta/Alappuzha/  
Kottayam/Idukki/Ernakulam/Thrissur/Palakkad/Malappuram/  
Kozhikode/Wayanad/Kannur/ Kasaragod.

Sir,

Sub:- Direction for submitting the Annual Indent of Drugs/Supplies for the  
Year 2017-2018- reg.

Ref:- Lr. No. KMSCL/DRG/ED/997/2016. Dated: 22.09.2016.

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- a. You are directed to submitte the Annual Indent of Drugs/Supplies for the year 2017-2018, vide above cited reference which is self explanatory.
- b. Specification/strength/unit of **32 items** were modified and **35 items** were newly included in the Essential List of Drugs and Supplies for the year 2017-2018. **30 items** were deleted from the list.  
Sub Indenting Officers should be informed about these changes.  
**(Visit website for details)**
- c. Peripheral Institution & DMO's are directed to furnish a Certificate in the prescribed format that the indent is within the allotted Financial Cap. Format is given in the Circular of DHS, dated: 23.09.2016. (Certificate is **not** required for the Indent of DMHP/CMHP).
- d. Stagnant & Surplus items are to be transferred as directed in the Circular dated: 23.09.2016.
- e. Peripheral Institutions are directed to submitte 4 sets of Hard copy & Soft copy of the Indent to DMO on or before 05.10.2016.

- f. Direction may be given to Nodal Officer of DMHP/CMHP to furnish **two sets** of Indent for the year 2017-2018 with **Soft copy** in Excel Format on or before 05.10.2016.
- g. DMO's are directed to submitte the Indent to this Office on or before 17.10.2016 on detailed below.
1. Two sets of Hard copy of the Consolidated Indent of the District for the year 2017-2018 with the prescribed Certificate.
  2. Two sets of Hard Copy of the Consolidated Indent of Sabarimala Pilgrim Project for the year 2017-2018 with the prescribed Certificate.
  3. Two sets of Hard copy of the DMHP/CMHP Indent for the year 2017-2018.
  4. Soft copy of the Consolidated Indent of the District for the year 2017-2018.
  5. Soft copy of the **Institution wise** Consolidated Indent of the District for the year 2017-2018.
  6. Soft copy of the Consolidated Indent of the District for the Sabarimala Pilgrim Project for the year 2017-2018.
  7. Soft copy of the **Institution wise** Consolidated Indent of the District for Sabarimala Pilgrim Project for the year 2017-2018.
  8. Soft Copy of the Indent of DMHP/CMHP for the year 2017-2018.  
(Total:- 6 Hard (3x2) & 4 Soft Copies in Excel Format)

**Consolidated Indent of the District and Institution wise Consolidation should be tallied.** Indent may spiral binded and stationery expense may be met from the office.

Yours faithfully,

Sd/-

**For Director of Health Services**

Visit website for details