



DIRECTORATE OF HEALTH SERVICES

Vanchiyoor. P.O, Thiruvananthapuram. Pin- 695035

Ph. 0471- 2302490 Fax: 0471- 2303025/2303080

Email: dhsKERALA@gmail.com

Website: www.dhs.kerala.gov.in

MSP 1- 57941/2017/DHS.

Dated: 18/08/2017.

CIRCULAR

Sub:- HSD-Constitution of Local Purchase Committee guidelines-issued-reg.

Vide Para 7.4 of the Store Purchase Manual, Purchase of Stores costing above Rs.15,000/- (Rupees Fifty thousand only) and up to Rs. 1,00,000/- (Rupees One Lakh only). on each occasion may be made on the recommendation of a duly Constituted Local Purchase Committee Constituting of three members after inviting Quotation.

Members of the Local Purchase Committee.

1. Head of the Institution- Chairman/Chairperson.
2. Senior Representative of the Ministerial Staff.
3. Senior Representative of the Pharmacy & Medical Supplies Wing.

Depends up on the nature of the items to be purchased, Internal or External experts may also be included in the Committee, if necessary.

Committee shall strictly comply the provision of the Para 7.4 of the Store Purchase Manual.

Sd/-

DR. SARITA. R.L

DIRECTOR OF HEALTH SERVICES

To

All District Medical Officers.

Copy to

1. CA to the Addl. Director of Health Services
(Medical/PH/Plg/FW/Vigilance/A&T)
2. CA to the Senior Administrative Officer, Senior Finance Officer
3. The Senior Administrative Assistant
4. The Administrative Assistant (FW)
5. The Accounts Officer (FW)
6. The Store Officer (GMS), ADPS, SO(FW), SSV0.
7. The Superintendent
MSP/MSA/FWC/AC Sections

//Forwarded//

SUPERINTENDENT