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GOVERNMENT OF KERALA

Abstract

Electronics & Information Technology Department – Centralized Procurement System for purchase of commonly used hardware items for Govt. Departments, PSUs/ Boards/Commissions/autonomous bodies etc. through online government portal, authorizing KELTRON for deriving rates through e-tender and constitution of a Committee headed by Chief Secretary - Sanctioned-Orders issued.

ELECTRONICS & INFORMATION TECHNOLOGY (IT CELL) DEPARTMENT

G.O(Ms)No.24/2017/ITD

Dated, Thiruvananthapuram, 18/11/2017

Read:-1)Apex Committee decision dated 26/04/2017

2)Minutes of the Meeting held by Chief Minister on 10/08/2017

3)G.O(Rt)No.194/2017/ITD dated 21/08/2017.

4)Minutes of the Meeting held by the Committee on Centralized procurement on 30/08/2017

ORDER

With extensive implementation of e-governance projects in the state, government departments now procure IT hardware devices for deployment through multiple tender processes. Such individual tender processes are time consuming, cumbersome and encounter huge procedural delays. Government is also not able to leverage the possible price advantage of bulk purchase, due to such discrete procurement process.

2. The Apex Committee on e-governance chaired by Chief Secretary met on 26.04.2017 discussed this issue and authorized E & IT Department to formulate a mechanism for deriving rates for Hardware devices such as PCs, laptops, printers, scanners, other accessories and operating systems to be used in government ensuring quick acquisition and deployment by State Departments / LSGIs / Universities, other institutions etc. Accordingly vendor neutral specification were drawn up by Kerala State IT Mission. KELTRON was proposed as the implementing agency for the centralized purchase system.

3. Subsequently a five-member committee with ACS (Finance) as Chairman was constituted as per the Government order read as 3rd paper above to workout a plan for

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efficient implementation of the Centralized purchase system. The Committee met on 30/08/2017 discussed various aspects of the proposed system including modus operandi and submitted its recommendations for operationalizing the scheme.

4. Government have examined the matter in detail and are pleased to accord sanction for implementing a **Centralized Procurement System** in Government, for the purchase of commonly used hardware items such as PCs, Laptops, Printers, scanners etc by departments, PSUs/ Boards/Commissions/autonomous bodies etc. through an online government portal.

5. Government departments and government owned/controlled institutions including LSGIs shall procure the aforesaid IT hardware devices only through this system. In case any agency/department require IT devices for which specifications are not indicated in the portal, the Committee specified at (10) below, will examine and issue approval on a case to case basis after assessing the technical legitimacy for deviation from the specifications.

6. The present system of procurement adopted by departments shall be continued till the new system is in place and fully functional.

7. KELTRON is authorized to undertake the tender formalities, derive rates, process order requests from departments /PSUs/ govt owned institutions, place supply order with vendors / OEM, follow up on delivery, ensure delivery at site, certification and payment, providing post delivery support to departments / PSUs / institutions. KELTRON shall maintain a CALL CENTRE under the monitoring of Kerala State IT Mission and shall be paid TSP charges. The rate of TSP charges would be 5% and 3% respectively, if the value of total purchase by KELTRON through this system is below Rs.100 Crore and above Rs.100 Crore over a period of one year. KELTRON shall develop a procurement portal for the use of client departments and shall make the same operational before 30/11/2017.

8. KSITM shall finalize vendor neutral specification for the aforesaid items. This will be done before 20/11/2017 and shall be published in the government website.

9. An MoU shall be executed between KSITM and KELTRON, stipulating among others, the condition that, if the services/support of KELTRON is not found satisfactory, they shall be discontinued as the co-ordinating agency for further centralized procurement processes.

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10. Government are also pleased to constitute a committee headed by Chief Secretary with Additional Chief Secretary (Industries), Principal Secretary (Finance), and Secretary(IT) to monitor and sort out procedural / technical issues that may arise during the implementation of the scheme.

11. Orders incorporating the guidelines to be followed by departments/KELTRON will be issued later.

(By Order of the Governor)

K. M. ABRAHAM
CHIEF SECRETARY

To

- All Additional Chief Secretaries / Principal Secretaries/Secretaries
- The Additional Chief Secretary (Industries)
- The Principal Secretary(Finance)
- The Secretary (Electronics & Information Technology)
- ✓ All HODs/Nodal Officers, Kerala.
- The Director, Kerala State IT Mission
- The Principal Accountant General (Audit) Kerala, Thiruvananthapuram.
- The Accountant General (A & E) Kerala, Thiruvananthapuram.
- The MD, KELTRON
- The General Administration (SC) Dept
- Finance Department
- Stores Purchase Department (vide concurrence in e-file.no. ITCe11-2/120/2017-ITD)
- Industries Department
- IT(A/B/C)Dept
- House Keeping Cell
- I&PRD, Web & New media
- Stock file /Office copy

Forwarded / By Order

Section Officer

Endt on MSP₄-99945/17/DHS dt 5/12/2017

Copy communicated to all DMOHs for information and necessary action.

Cathy

For DHS

To
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- 2) official website DHS