

## **PROCEEDINGS OF THE DIRECTOR OF HEALTH SERVICES, THIRUVANANTHAPURAM**

Sub :- Health Services Department – Creation of Supernumerary posts against retirement vacancies that would have arisen consequent on unification of the date of retirement of age – Orders issued.

Read:- 1. G.O.(P) No. 154/09/Fin. dated 24.4.09  
2. G.O.(P) No. 262/09/Fin. dated 14.7.09  
3. Govt. Circular No. 9222/Adv. C3/11/P&ARD dated 18.6.11  
4. Govt. Letter No. 27770/H1/11/H&FWD dated 15.7.11  
5. G.O.(P) No. 37/10/P&ARD dated 7.12.10  
6. Govt. Circular No. 13027/Adv-C3/11/P&ARD dated 3.8.11

### **ORDER No. EH1-53905/11/DHS DATED 27-9-11**

As per the reference read as 1st paper above, orders were issued unifying the date of retirement of Government Employees and teachers as on 31<sup>st</sup> of March every year. As per reference read as 3<sup>rd</sup> paper above, instructions have been issued for filling up of vacancies that would have arisen, but continued upto 31<sup>st</sup> March consequent on unification of the date of retirement by creating Supernumerary post at the relevant entry level. In Government letter No. 36881/a/Exp-A/09/Fin. dated 14.7.09, it is clarified that this delegation power for creation of Supernumerary post is a special dispensation for the limited purpose of retirement vacancies that are caused due to the unification of the date of retirement.

In exercise of these powers supernumerary posts are created to the Health Department as detailed in the Annexure attached.

In the case of last grade employees which are being appointed by the District Medical Officers of Health concerned and such posts which are continuing their promotion within the District, the District Medical Officers of Health are authorised to identify the institutions where the Supernumerary posts are to be created and reported to the PSC / employment, as per rules. Creation of posts and appointment to the Supernumerary posts should be promptly reported to this office.

The appointing authority concerned will report the vacancies, as per the creation of Supernumerary post, to the PSC for advice of candidates. All the instructions laid down in G.O.(P) No. 262/09/Fin. dated 14.7.09 should strictly be complied (copy of Government Order attached). There service can be utilized for needy institutions under the Health Service Department within the jurisdiction of the respective district. There salary should be met from the concerned Head of Account in which the respective salary Head of the institution. All the instructions issued as per this office circular NO. EH1-70285/10/DHS dated 21-3-11 should strictly be followed.

If any repetition or mistakes are seen crept into the list the same should be corrected. 10% of the Supernumerary posts created should be reserved for inter district transfer as per the existing rules.

Sd/-  
DR.P.K.JAMEELA  
DIRECTOR OF HEALTH SERVICES

To

1. The Accountant General (A&E), Kerala, Thiruvananthapuram
2. The Additional Chief Secretary to Government (Finance GMC Department) with Covering letter
3. The Private Secretary to Minister for Health and Family Welfare Department
4. The Secretary to Government, Health and Family Welfare Department, Thiruvananthapuram with covering letter
5. The Secretary to Government, P&ARD, Secretariat, Thiruvananthapuram
6. The District Medical Officer of Health, Thiruvananthapuram, Kollam, Pathanamthitta, Alappuzha, Kottayam, Idukki, Ernakulam, Thrissur, Palakkad, Malappuram, Kozhikode, Wayanad, Kannur, Kasargod
7. CA to Director of Health Services/Senior Administrative Officer/ Superintendent All Establishment Sections in Directorate of Health Services
8. File/Stock file

**GOVERNMENT OF KERALA**  
**Abstract**

Unification of the date of retirement of Government Employees and Teachers – Recruitment at entry level  
– Orders issued.

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**FINANCE (EXPENDITURE) DEPARTMENT**

G.O.(P)No.262/2009/Fin, Dated, Thiruvananthapuram, 4<sup>th</sup> July, 2009

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Read:G.O.(P)No.154/2009/Fin, dated, Thiruvananthapuram, 24<sup>th</sup> April, 2009

**ORDER**

In the Government Order read above orders have been issued unifying the date of retirement of Government employees and teachers as 31<sup>st</sup> March every year/till the end of Academic Year for teachers having a different date of closure of academic year. In para 6 of the G.O. it was further ordered that in order to ensure that new recruitments are not affected. Government have also decided to fill up vacancies at the relevant entry levels, that would have arisen but for this unification, against the supernumerary posts to be created for this purpose and that Government Orders in this behalf would be issued separately.

2. In pursuance of the above, the following further orders are issued.

- i) All Heads of Departments/ Appointing Authorities will continue to assess and report vacancies at relevant entry levels to the Kerala Public Service Commission in the manner higher to followed, taking such vacancies as having arisen in the normal course during the year in spite of the unification of the date of retirement. In the case of teachers also, the existing practice of reporting vacancies will continue except that no retirement vacancies are now available during April, May and June due to unification of the date of retirement.
- ii) The candidates advised by Kerala Public Service Commission against vacancies already reported will be appointed against open vacancies/leave vacancies if any. In case there are no open vacancies, the candidates will be appointed against supernumerary posts created for the purpose. Before the appointment order is issued by the appointing authority, a separate order for creation of the supernumerary post for the relevant respective entry level will also be issued by the Appointing Authority with the approval of the Head of Department and where the Head of the Department is the appointing authority, with the approval of the Administrative Department. In both the cases, creation of such supernumerary posts will be intimated to the Nodal Cell in Finance (Expenditure) Department. This delegated authority to the appointing authority/Head of the Department for creation of supernumerary posts will be a special dispensation for this limited purpose.
- iii) The Supernumerary staff belonging to both ministerial and technical cadre such as Assistants/ Clerks/ Typists/ Data Entry Operators/ Last Grade Servants/ Assistant Engineers/ Draftsmen/ Overseers etc, will ordinarily be deployed from the parent Departments to Local Bodies on the need basis. The remaining supernumerary staff, if any, will be retained in the parent Departments, if necessary or deputed for training or deployed in other Departments as per the requirements. As and when regular vacancies arise in the parent Departments, such supernumerary staff will be adjusted against these regular vacancies. The Parent /Administrative Departments and the borrowing

- Departments will be forward requests for deployment to the Nodal cell in the Finance (Expenditure) Department for issue of deployment orders.
- iv) The supernumerary post create is personal to the staff/employee for whom it is created and no other staff/employee can be appointed against such a post. It will stand abolished as soon as the staff/employee for whom it was created vacates it on account of retirement or confirmation in another regular permanent post or on regularization in a regular vacancy or for any other reason. Also, no officiating arrangement can be made against such a post.
  - v) All Heads of Departments/ Appointing Authorities should maintain a register with details of the supernumerary posts created category wise, the particulars of the individuals who hold lien against them and the progressive abolition of such posts as and when the holders of the posts retire or are absorbed in regular permanent posts. Details of supernumerary posts, the period for which they are created etc, should be reported to the Administrative Department as well as Finance Department.
  - vi) The Heads of Departments will furnish to the Administrative Department concerned and Finance Department every month a status report for the existing supernumerary posts, supernumerary posts created during the course of the month, supernumerary posts absorbed against vacancies arising during the month and supernumerary posts in existence as at the end of the month.
  - vii) A Nodal Cell will be set up in Finance (Expenditure) Department with a section Officer and two Assistants to monitor creation of the supernumerary posts, deployment/ training of the supernumerary staff and other related issues.

**By Order of the Governor**

**L.C. GOYAL**  
**Principal Secretary (Finance)**