

Proforma for preparation of Seniority List in Health Services Department

Category:- Rehabilitation Technician Grade II

1. Name (In Capital) :

2. PEN :

3. Gender :

4. Designation :

4. Present Station with District :

5. Date of Birth :

6. Qualification (General and Technical) :

7. Details of Regular Appointment:-

a) Method of Appointment :

b) PSC Advice No and Date :

(If more than one PSC appointment, the last
PSC Advice No & Date should be noted)

c) Govt. Order if any :

d) Appointment Order No. and Date. :

(Copy of order should be attached)

e) Date of joining in regular service :

8. Other Service details

a) Date of Entry in Service

b) Whether availed extension of joining time :

If so,

(i) Period :

(ii) Date of joining duty :

9. Details of Declaration or Probation

i. Order. No., Date. and Date. of effect of Probation :

(copy of order should be attached)

10. Details of Inter District Transfer, if any

a) Inter Dist. Transfer Order No. and Date :

b) District to which transferred :

c) Date of joining in the new District :

11. Details of LWA if any :-

a) Period of LWA :

b) Sanction Order No. and Date :

c) Date of rejoining after LWA :

(Copy of order should be attached)

12. Other relevant information :

13. Mobile No. :

Date:

Signature of the incumbent

Certified that the service particulars furnished above are verified with the respective service register and relevant records, and found correct.

Signature of the Head of Institution

Counter Signature of DMO(H)