

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,**  
**DIRECTORATE OF HEALTH SERVICES,**  
**THIRUVANANTHAPURAM**

Sub:- HSD - Esst. - Appointment as Clerk - In the scale of pay of Rs. 26500  
 - 60700 - Orders issued.

Read:- Adv.No.RI (3) 01/2020 (09) Dated: 13/06/2025 Kerala Public Service  
 Commission, District Office, Thrissur.

**ORDER NO : DHS/2585/2022-ED1 DATE : 05-07-2025**

The candidate advised by the District Officer, Kerala Public Service Commission, Thrissur vide letter read above is provisionally appointed as Clerk in the scale of pay of Rs. 26500 - 60700 under the rule 9(a)(i) of KS&SSR 1958 and posted to the Directorate of Health Services, Thiruvananthapuram. The candidate should report for duty before the undersigned within 15 days from the date of receipt of this order, failing which action will be taken to cancel the appointment.

Sl. No.	Name & Address	No.& Date of advice	Name of Father/ Guardian Relationship	Date of Birth	Qualification	Remarks
1)	<b>Smt.KONCHITHA P PRADEEP</b>  PANDARAN HOUSE MANALLOOR P O MANALLOOR ,680617 THRISSUR  <b><u>Communication</u></b>	Adv.No RI (3) 01/2020 (9) Dated:	PRADEEP P S	19-04-1993	SSLC	OC

<b><u>Address</u></b>	13/06/2025.				Turn
PONNAARASSERY HOUSE W/O BIJESH SASIDHARAN MANATHALA P O -THRISSUR - 680506  (E/B/T -EZHAHA)					

The Candidate appointed will come under the new pension scheme.

The Candidate should produce the following documents at the time of joining duty.

1. Original documents to prove the date of birth and education qualification etc.
2. Certificate of Physical Fitness obtained from Medical Officer in Government Service not below the rank of Assistant Surgeon. The candidate should affix recent passport size photograph duly attested by the issuing officer.
3. Those who are in reservation quota shall produce the original Community Certificate and Non - Creamy Layer Certificate.
4. Conduct Certificate.
5. Certificate before the appointing authority to prove his lien from the department in which he has obtained service certificate while applying for the post or a certificate stating that he has not got confirmation for the post he is working presently.
6. The Advice and appointment for the post will be subject to further orders in the OA No (EKM) 1598/2022.

The appointment order in this proceedings is purely temporary and the candidate is eligible for appointment in regular service only if her character and antecedents are found satisfactory on subsequent verification.

In the event of discharge from service for want of vacancies, the candidate

may either register her name in the office of the Public Service Commission from where she was advised and get himself re-appointed on further advice by the Public Service Commission or she may wait for her turn for re-appointment to the post in the department in case he desire to continue as probationer in the posts from which he was discharged vide Government Circular Memorandum No.3737 Rule 1/90 P&ARD dated, 15/02/1991. The appointment is also subject to Rule 3(c) 7 General Rules of Kerala State and Subordinates Service Rule 1958.

Application for correction of date of birth if any needed should be made by the candidate within five years from the date of entry in Service.

**Senior Administrative Officer**

**To :- Smt.KONCHITHA P PRADEEP**

PONNAARASSERY HOUSE W/O BIJESH SASIDHARAN  
MANATHALA P O -THRISSUR - 680506 .

Copy to :- 1)The Kerala Public Service Commission, Thrissur.  
2)File/ Stock File/Spare.